



Application



9-12th
Graders

Belmopan, Belize
Sr. High Mission Trip
July 7-14, 2018

Important Missions Information

**Read This
BEFORE YOU
APPLY!**

Dear Prospective Trip Participant,

I am so excited you are considering going on one of our short-term missions trips! I know of no better way for you to see how God can use you to impact the life of someone else, and for you to see the world as God sees it, than by going on a missions trip to serve others. Here are the **STEPS YOU SHOULD TAKE**:



1. **Pray** - Ask God if He wants you to go and serve Him on a mission trip this summer.
2. **Discuss** - Share your desire to go on a mission trip with your family and other important people in your life. Ask them for their prayers and counsel.
3. **Contact** - Send an e-mail to the Contact for your trip to express your interest in the trip and to discuss your possible involvement.
4. **Apply** - If the Contact agrees that the trip is a possibility for you, go to ShelterRockChurch.com/missions and download the Application for the trip you are interested in. Be sure to read the information carefully to understand the significant commitment you are making, not just for the trip, but also the training schedule before the trip. If you feel you can commit to the trip requirements, complete the Application and hand it in along with your Non-Refundable Deposit.
5. **Get Your Shots & Passport** - If you're going on an international trip, these are a must. Don't hesitate! These things can take time. If you have a passport, be sure it does not expire within 6 months from the end of trip.
6. **Raise Support** - Write your support letter and send it to your friends and family, inviting them to participate in your faith adventure.
7. **Work Hard** - Mission trips don't just happen during the week you're gone. They take a lot of work, commitment, and sacrifice in the months leading up to them. This will include team meetings, training, fundraisers, etc.
8. **Journal** - As soon as you are accepted onto the team, begin writing about your experiences — the team-building meetings, how God is providing, your prayers, etc.
9. **Go** - You've prayed. You've taken a step of faith. You've prepared. God has provided. Now it's time to go!
10. **Tell** - When you return, be sure to tell others what God did during your mission experience.
11. **Thank** - Be sure to say a special *Thank You!* to those who supported you in prayer and financially. Send them a report of your trip along with some pictures.

Kevin Mahaffy, Jr.
Student Ministries Pastor, Shelter Rock Church

Missions Trip Requirements

1. All participants must meet the age requirements listed for the particular trip.
2. All participants must actively attend a local church.
3. All participants must be regular attenders at SRC Student Ministries for at least 3 months prior to trip dates. That means being at at least 3 of our regular gatherings a month - Sunday mornings, Youth Night, or Delta Small Groups (not just events).
4. All participants must attend all practices & meetings established for the team. These dates are communicated on the Trip Information Sheet which must be signed and approved before being accepted onto the team.
5. All participants must be committed living and growing as disciples of Jesus Christ.
6. All participants must commit to praying daily for the trip—the team, travel, provision, the country, the local churches we will be partnering with, the people we will be ministering to, the missionaries, etc.
7. All participants must secure a personal intercessory prayer team of at least 7 people who will pray for them and the team during both the training and travel phases of the trip.
8. All participants must meet the financial deadlines listed for the trip.
9. All participants must secure the proper documentation for the trip (i.e. passports, visas, letters of consent, etc.). These requirements vary according to trip. Once approved for the trip, immediately begin applying for Passports/Visas, etc. as these take time to receive. (**IMPORTANT:** If you have a passport, be sure that the expiration date is not within 6 months of return. Example: Trip July 1-10, passport must be valid at least through January 11 of the following year.)
10. All participants must receive the necessary immunizations. These requirements vary according to trip. **Tetanus** shot is mandatory for all trips.
11. All participants must submit to and abide by the rules and guidelines established by the team leader(s).

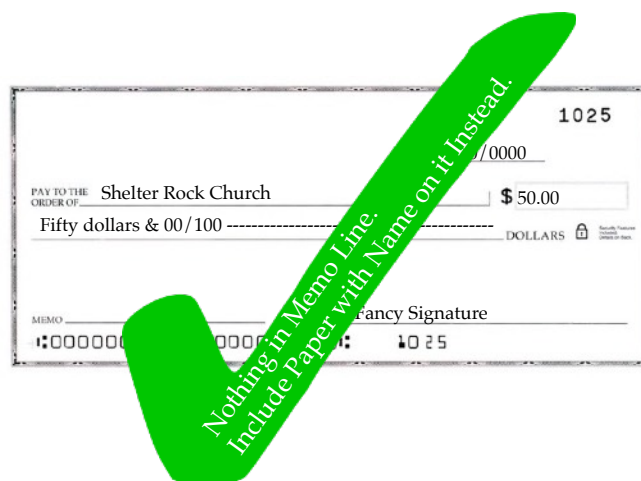
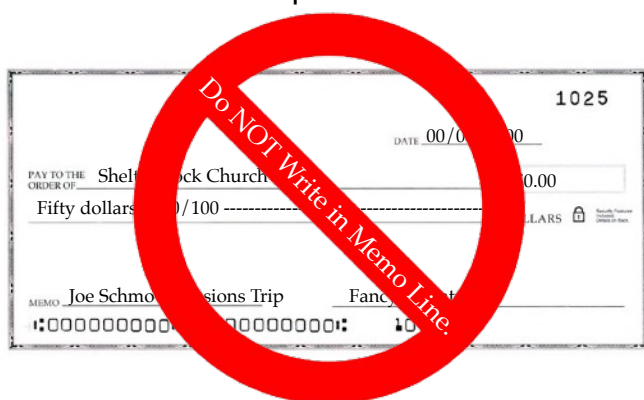
Finances

1. When it comes to funds, we want everyone to think TEAM. While each person is responsible to raise the cost of the trip, we are all in this together.
2. The cost will include all transportation, accommodations and group meal expenses for the duration of the trip unless otherwise specified. Additional funds for personal spending are the responsibility of the individual. The cost of passports, visas, immunizations and other preparations for the trip are the responsibility of the individual. All individuals are required to adhere to the Personal Fund Raising Guidelines below.
3. Trip costs are quoted based on estimated fares and may be adjusted up or down when actual rates are confirmed.
4. In order to adhere to IRS standards, **ALL** donated funds that come in go toward the trip and the team as a whole, **NOT** to individual participants. So long as the below guidelines are followed, we do honor the request of donors for funds to go toward an individual's trip, however, once full support has been raised, the additional monies raised go toward the trip as a whole and to support other team members. Due to IRS regulations, we are not allowed to hold these funds for a person's future missions trips. Nor are these funds allowed to be re-designated by you for other purposes within the church.
5. Contributions to the trip are tax-deductible and non-refundable. In the event a student cancels participation, funds will go directly to the trip they were going to go on.

6. If you wish to personally assign funds to a specific participant with the option of reimbursement should the person not be able to participate (less deposit and funds already spent on the individual's behalf), the funds will be accepted as a **payment**, NOT as a tax-deductible contribution.
7. Any unpaid balance of trip expenses is the responsibility of the participant and is expected to be paid prior to the departure of the team. If a participant decides to cancel his/her participation in the mission trip, he/she will be responsible for any prepaid expenses which cannot be refunded (i.e. airfare, lost deposits, visas, etc.)

Personal Fund Raising:

Individuals who feel called by God to participate in a short-term missions trip are responsible for raising the necessary funds to cover expenses for their trip. When you make a deposit on a trip, or when money is first received for you, we will begin tracking your contributions. You and others may make periodic contributions at any time. All checks should be made out to **Shelter Rock Church**. It is **very important that all contributions be clearly designated for the trip**. **However, DO NOT PUT THIS INFORMATION ON YOUR CHECK!** Instead, please write it on the envelope or on a slip of paper included with the check. Checks with individual names on them are **NOT** acceptable as tax-deductible.



Support Raising Guidelines:

1. Prayer Team. Even more important than raising financial support for your trip is raising a personal prayer team. You are asked to recruit 7 people who will pray for the team as a whole, as well as for you personally while you are preparing to go on your trip as well as while you are there. Begin recruiting these people right away so that they can pray for you as you raise the necessary funds and make other preparations for the trip. The team leader will provide you with information to pass on to your prayer team, such as blog address.
2. Support Letter. Participants are encouraged to write a support letter. A sample letter is attached. This letter should be sent to family and friends and should be sent as soon as you are accepted for the trip. **Note:** We suggest that you consider sending your support letters primarily to your friends and family members *outside* the church, and limit letters given to people within the church to those you are especially close to personally. The reason for this suggestion is that we want to make sure that our church members are not overwhelmed by a large number of support letters. The people within the church will have other opportunities to support the team as a whole in various ways, e.g. group fundraisers. You *are* encouraged to solicit people from the church for your prayer team.
3. Personal Fund Raisers. Another way you can enlist people's financial support is through personal fund raisers. Think of creative things you can do personally to meet people's

needs. In return simply ask that they make a financial contribution toward your trip. Examples: Baking cookies, cutting grass, raking leaves, shoveling snow, cleaning houses, babysitting, pet-sitting, house-sitting, plant-sitting, couch-sitting, or really, any kind of sitting, because apparently people like to give money to people who sit on things, etc. All checks should be made out to ***Shelter Rock Church***. It is **very important that all contributions be clearly designated with your name and the name of the trip so that the funds can be properly tracked**. However, **DO NOT PUT THIS INFORMATION ON YOUR CHECK!** Instead, please put it on the envelope. Checks with individual names on them are not acceptable as tax-deductible.

4. Group Fundraisers. Depending on the need, group fundraisers may be used to raise money for the trips. Group Fundraisers will be used to decrease the cost for those team members who participate in the group fund raiser. We want to encourage financial responsibility, and not foster an atmosphere wherein you simply rely on other group members to raise funds for you. Please consider the reality that if we raise \$1,000 but have 20 people participate, that means each person gets \$50. The point is, group fundraisers will help some, but don't bank on them bringing in a majority of your trip cost.

Sample Support Letter

Dear _____,

I am excited to announce that **God has opened a door for me to travel to _____(Location)_____ this summer!** I will be traveling to _____(Location)_____ with a student team from my church, from _____(Dates)_____. While there our group will be building a home for a family in need as well as ministering to children.

Our team will be very busy for the next several months preparing for our trip. We will be rehearsing our dramas, preparing our testimonies, learning some of the language, and most importantly, growing together as a team. I would like to invite you to be a part of our team also! We need people who will pray for us as we prepare and as we go, and those who can help share some of the expense of the trip.

Would you pray about being a part of my support team? I am putting together a **prayer and intercessory team**, and I would love it if you would prayerfully consider being one of my prayer partners. Please call me at _____(Phone)_____. We plan to keep our prayer team regularly updated with prayer requests and praise reports on our student ministry blog.

If you would be willing to support me **financially**, all contributions are tax deductible as long as you do not write anything on the Memo line of the check. Instead, put a note in the envelope with the check with my name on it, and Shelter Rock will ensure it goes toward my trip. **Checks** should be made out to **Shelter Rock Church (Remember, do not write my name on the check!)** and the envelope should be clearly designated with both my name and the name of my trip. If the check is designated with an individual's name, it is not acceptable as a tax-deductible contribution according to IRS. Because we need to meet deadlines for airfare deposits and other arrangements, I need to have adequate financial support raised as soon as possible.

Thank you for your prayerful consideration in these matters and for supporting our team!

Sincerely,

John Smith

Enclose an envelope and stamp to help ensure that gifts are properly credited.

Return Address



Shelter Rock Church
626 Plandome Rd.
Manhasset, NY 11030

Attention: Student Ministries
(Your Name)

Above All Else ...

In all situations, we are representatives of Jesus Christ. Our ministry is not limited to the days we are on site. Our witness is happening during the months of preparation. How you act in school, how you interact with your parents, how you treat your siblings and friends, all speak to Who Jesus is in your life. When we're walking down the halls in the airport - how we conduct ourselves - is part of our testimony. Nothing is worse than a group going to serve and bless people, being rude, obnoxious, and offending people while en route. We must strive to represent Christ well in all circumstances at all times.

In the event that a participant persistently exhibits behavior that is not Christ-like, and/or creates team disunity, and/or grossly misrepresents Shelter Rock Church, they may be sent home early at the leader's discretion. Any additional costs incurred from an early return from the trip will be the responsibility of the team member.

Trip Info Sheet & Commitment

DID YOU KNOW that you are not simply signing up for a week in the summer? You are making a significant commitment that will begin months before the actual trip!

A Trip Info Sheet is provided for each missions trip.

Please obtain and review carefully before proceeding.

Please Complete ...

- ☐ **The Information Sheet**
- ☐ **SRC Permission Slip**
- ☐ **Mission Trip Application**

Information Sheet
SRC Student Ministries
2018 Belmopan, Belize Missions Trip

- **Estimated Trip Cost:** \$1,750
- **Application, Signed Info Sheet, and \$250 Non-Refundable, Non-Transferable Deposit due By: February 28, 2018**
- **Requirements: Team Meetings, Team Covenant & Group Fundraisers.**
- **Each student will need a valid PASSPORT to go on this trip. (1) If you need to get one, please do not delay. Visit your nearest post office today. (2) BE SURE THAT YOUR PASSPORT DOES NOT EXPIRE WITHIN 6 MONTHS OF THE END OF THE TRIP (in other words, it must be valid through January 14, 2019).**
- **Payment Schedule:**
 - \$250 Non-Refundable, Non-Transferable Deposit due by 2/28/18
 - \$375 due by 3/31/18
 - \$375 due by 4/30/18
 - \$375 due by 5/30/18
 - \$375 due by 6/31/18

**PLEASE READ CAREFULLY
BEFORE PROCEEDING!**

Team Preparation Schedule

- ****FAITHFUL WEEKLY ATTENDANCE AT YOUTH GROUP IS MANDATORY. At least 3 regular gatherings a month**
- **Sunday Mornings or Delta Small Groups (not just events).****
- **Sunday, February 11th** - Bake Sale Fundraiser
- **Saturday, March 10th, 9:30am-12pm** - Team Meeting Syosset
- **Sunday, March 25th** - Bake Sale Fundraiser
- **April 27-28** - Team Training Overnighter, Manhasset Campus (Friday, 9pm - Saturday, 2pm)
- **Sunday, May 27th**, Bake Sale Fundraiser
- **July 1-2** - Team Training Overnighter, Manhasset Campus (Sunday, 7pm - Monday, 2pm)

TEAM MEMBERS ARE EXPECTED TO BE AT ALL TRAININGS & FUNDRAISERS AND MEETINGS. WE VALUE PROVIDING QUALITY MINISTRY TO THOSE TO WHOM WE ARE CALLED TO SERVE, AND THE PREPARATION PROCESS IS VITAL! However, we understand that you may have **previously scheduled** things happening in your family life. **Please circle any of the preparation dates that you have a known, non-negotiable conflict with.** If no dates are circled it indicates that you are fully committed to 100% attendance and participation. If the dates circled raise concern about team unity and/or preparation to serve, we will arrange a time to discuss if joining the team is a realistic option for you.

I have read and understood the above information and the commitment required to participate on this trip.

Student Name

Student Signature

Date

Parent Name

Parent Signature

Date

Shelter Rock Church Permission Slip/Waiver & Indemnity Agreement & Authorization for Medical Treatment Form

Name of Participant: _____
(Please print)

For (Name of Event or Trip): _____ Date: _____

City: _____ State: _____

In consideration of your accepting me or my child for participation in the above named program, activity or sport, I hereby, for myself, my heirs, executor and administrators, waive and release any and all rights and claims for damages that I may have against the above named organization and its agents, employees, representatives, successors and assigns for any and all injuries suffered by myself or my child that arise out of the above named program, activity, or sport sponsored by the above named organization.

I warrant that I have the right to authorize the foregoing and do hereby agree to hold the above-named organization harmless of and from any and all liability of whatever nature, which may arise out of or result from such participation.

For the consideration stated above, I further agree that in the event that my child or I should make any claim against the above-named program, activity or sport, I will personally indemnify, defend or hold harmless the organization and its agents, employees, representatives, successors and assigns against any and all loss and damage occasioned thereby, including attorney's fees.

Authorization for Medical Treatment

This release and consent give Shelter Rock Church (SRC) permission to take my child to the nearest available medical facility and have any necessary emergency treatment administered.

I understand that every effort will be made to contact me. However, in case of emergency, if I cannot be reached, I hereby give SRC permission to act on my behalf in seeking medical treatment by qualified personnel for my child in the event that such treatment is deemed necessary or advisable for my child's health, safety and welfare. I release SRC, it's staff (paid or volunteer), and all medical providers from liability in acting on my behalf in this regard rendering such medical treatment.

Note: I understand that my personal insurance is primary. I have read and understand this agreement.

I have read and understand this Agreement and have willingly placed my signature below as evidence of acceptance of all the conditions contained herein.

Current Medical Condition (Please Circle One) **Good Fair Poor**

List **any and all** medical conditions, allergies, of medical limitations that the child may be experiencing or has experienced in the past.

Are you allergic to latex? (Please Circle One) **Yes No**

Current Medications (Medications must be sent with participant in their original containers.)

<u>Medication name</u>	<u>For</u>	<u>Dosage</u>
_____	_____	_____
_____	_____	_____

Health Insurance Co.: _____ Group No.: _____ Phone #: _____

Insured under whose name: _____

Social Security # of insured: _____

Participant's Doctor: _____ Phone #: _____

In an emergency, you may call the person listed below in the event a parent cannot be reached.

Name: _____ Relationship: _____

Primary Phone: _____ Secondary Phone: _____

Photo/Video Release

I further acknowledge that photos and videos taken of me during my participation may be used by Shelter Rock Church and/or their partner organizations at their discretion.

SIGNATURES

By signing you agree that the above statements are true and that you agree to abide by all of the rules, guidelines, codes of conduct, etc. as set forth by SRC and their partner organizations.

Participant: _____ Date: _____

Parent/ Guardian: _____ Date: _____

Print Parent/Guardian Names: _____ Cell #: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____

Missions Trip Application

Personal Information

I am applying for the trip to: _____

Scheduled for: _____, 20____

First: _____ Middle: _____ Last: _____

Date of Birth: ____/____/____ Gender: Male / Female

Home Phone: _____ Cell Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

e-mail: _____

Social Security #: _____-_____-_____

Occupation: _____

Marital Status: _____

Are any family members traveling with you on this trip? Yes / No

If so, how are you related? _____

T-Shirt Size (circle one): M L XL XXL XXXL

(Size must fit loosely, not tight. Don't put your dream size down.)

Passport Information

For International Trips Only

Name EXACTLY as it Appears on Passport: _____

Country of Issue: _____ Passport #: _____ Expiration: _____

Please attach 2 copies of your passport.

Missions Experience

Previous Missions/Cross-Cultural Experience: _____

What foreign countries have you visited: _____

What languages do you speak other than English, and how fluently? _____

Why do you want to go on this trip? _____

What concerns and/or reservations to you have about this trip? _____

What expectations do you have for this trip? _____

Church Involvement

Are you a member/regular attender at Shelter Rock Church? Yes / No
If not SRC, where do you attend church regularly? _____

Number of years attending: _____

In what church activities are you regularly involved? _____

Name two people in your church family that know you well and would serve as character references for you:

Name: _____ Phone: _____

Name: _____ Phone: _____

Experience/Skills

Occupation: _____

Skills, Talents: _____

Spiritual Gifts: _____

Christian Experience

How and when did you receive Jesus as your Savior? _____

Describe your growth in Christ and what He means to you: _____

Have you ever been baptized? Yes / No

Health Information

Present Health (circle one): Excellent Good Fair Poor

Date of Last Tetanus Shot: ____/____/____

Check All that apply & provide precise explanation:

☐ Physical Disability

☐ Illness or condition for which you are being treated:

☐ Allergies:

☐ Presently taking medication:

Name: _____ Dosage: _____

Name: _____ Dosage: _____

Name: _____ Dosage: _____

Are you presently covered by Health Insurance? Yes / No

For the Student

I have read the all information provided to me. I understand my responsibilities as outlined in terms of financial commitment, attendance at team practices and meetings and other areas of preparation and fully embrace the commitment I am making to God and to my team. I agree to refrain from alcohol consumption, drug use, questionable or vulgar language, public displays of affection or any other culturally offensive behavior while on location with the team. I understand that if I am not living up to the standards agreed upon in the Team Covenant I will be removed from the team.

Signature: _____ Date: _____

For the Parent

I have read the Short-Term Missions Trip Information packet including policies and guidelines. I understand my responsibility to ensure my child fulfills his or her commitments to preparation and to their team as outlined in terms of financial commitment, attendance at team practices and meetings and other areas of preparation.

Signature: _____ Date: _____